## American Century Global Small Cap Fund -Class F



### **Product Disclosure Statement**

ARSN 652 931 265 APIR ETL5328AU Issue Date 30 November 2021

#### **About this PDS**

This Product Disclosure Statement ("PDS") has been prepared and issued by Equity Trustees Limited ("Equity Trustees", "we" or "Responsible Entity") and is a summary of the significant information relating to an investment in the American Century Global Small Cap Fund (the "Fund"). This PDS relates to the class of interests known as the "American Century Global Small Cap Fund - Class F" (the "Class"). This PDS contains a number of references to important information (including a glossary of terms) contained in the American Century Global Small Cap Fund -Class F Reference Guide ("Reference Guide"), which forms part of this PDS. You should carefully read and consider both the information in this PDS, and the information in the Reference Guide, before making a decision about investing in the Class.

The information provided in this PDS is general information only and does not take account of your personal objectives, financial situation or needs. You should obtain financial and taxation advice tailored to your personal circumstances and consider whether investing in the Fund is appropriate for you in light of those circumstances.

The offer to which this PDS relates is only available to an investor through an IDPS and to direct applicants who are Wholesale Clients (as defined in the Reference Guide), receiving this PDS (electronically or otherwise) in Australia. All references to dollars or "\$" in this PDS are to Australian dollars, unless otherwise stated.

This PDS does not constitute a direct or indirect offer of securities in the United States ("US") or to any US Person as defined in Regulation S under the Securities Act of 1933 as amended ("US Securities Act"). Equity Trustees may vary this position and offers may be accepted on merit at Equity Trustees' discretion. The units in the Fund have not been, and will not be, registered under the US Securities Act unless otherwise approved by Equity Trustees and may not be offered or sold in the US to, or for, the account of any US Person (as defined in the Reference Guide) except in a transaction that is exempt from the registration requirements of the US Securities Act and applicable US state securities laws.

### The Reference Guide

Throughout the PDS, there are references to additional information contained in the Reference Guide. You can obtain a copy of the PDS and the Reference Guide, free of charge, by calling American Century Investment Management (AU) Pty Limited on +612 8823 3403, visiting https://institutional.americancentury.com or www.eqt.com.au/insto or by calling the Responsible Entity.

The information contained in the Reference Guide may change between the day you receive this PDS and the day you acquire the product. You must therefore ensure that you have read the Reference Guide current as at the date of your application.

#### **Updated information**

Information in this PDS is subject to change. We will notify you of any changes that have a material adverse impact on you or other significant events that affect the information contained in this PDS. Any information that is not materially adverse information is subject to change from time to time and may be obtained by calling American Century Investment Management (AU) Pty Limited on +612 8823 3403, visiting https://institutional.americancentury.com or www.eqt.com.au/insto. A paper copy of the updated information will be provided free of charge on request.

Administrator and Custodian

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#### Investment Manager

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Distributer

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#### Responsible Entity Equity Trustees Limited ABN 46 004 031 298, AFSL 240975 GPO Box 2307 Melbourne VIC 3001 Ph: +613 8623 5000 Web: www.eqt.com.au/insto

## 1. About Equity Trustees Limited

#### **The Responsible Entity**

#### **Equity Trustees Limited**

Equity Trustees Limited ABN 46 004 031 298 AFSL 240975, a subsidiary of EQT Holdings Limited ABN 22 607 797 615, which is a public company listed on the Australian Securities Exchange (ASX: EQT), is the Fund's responsible entity and issuer of this PDS. Established as a trustee and executorial service provider by a special Act of the Victorian Parliament in 1888, today Equity Trustees is a dynamic financial services institution which continues to grow the breadth and quality of products and services on offer.

Equity Trustees' responsibilities and obligations as the Fund's responsible entity are governed by the Fund's constitution ("Constitution"), the Corporations Act and general trust law. Equity Trustees has appointed American Century Investment Management, Inc. (the "Investment Manager") as the investment manager of the Fund. Equity Trustees has appointed a custodian to hold the assets of the Fund. The custodian has no supervisory role in relation to the operation of the Fund and is not responsible for protecting your interests.

#### **The Investment Manager**

#### American Century Investment Management, Inc.

American Century Investment Management, Inc. (the "Investment Manager") is a US registered investment adviser pursuant to the Investment Advisers Act of 1940. The Investment Manager is exempt, pursuant to Australian Securities and Investments Commission ("ASIC") Class Order [CO 03/1100], from the requirement to hold an Australian financial services licence ("AFSL") under the Corporations Act in respect of the financial services it provides to wholesale clients. The Investment Manager is regulated by the Securities and Exchange Commission under US laws which differ from Australian laws.

Founded in 1958, the Investment Manager is a privately-held global asset management firm dedicated to seeking to deliver superior investment performance and building long-term client relationships. The Investment Manager is a direct wholly-owned subsidiary of American Century Companies, Inc. ("ACC"). The Stowers Institute for Medical Research ("SIMR") controls ACC by virtue of its beneficial ownership of more than 25% of the voting securities of ACC. SIMR is part of a not-for-profit biomedical research organization dedicated to finding the keys to the causes, treatments and prevention of diseases.

The Investment Manager, as the investment adviser for the American Century family of mutual funds and exchange-traded funds, manages client portfolios based on various investment strategies, including, for example, global growth equity, global value equity, global fixed income, disciplined equity, multi-asset strategies, exchange-traded funds, and Avantis Investors funds. The Investment Manager also provides supervisory services providing advisory services as a sub-adviser to mutual funds, undertakings for collective investments in transferable securities and other pooled vehicles, such as glide path management, model delivery investment portfolios or similar services. Additionally, the Investment Manager provides discretionary and nondiscretionary investment advice through managed account or model portfolio programs for financial institution sponsors and other institutional clients.

The Investment Manager adheres to time-tested and disciplined investment management practices, regardless of changing market conditions. Its track record spanning more than six decades demonstrates its ability to manage asset growth, meet client requirements and develop long-term relationships.

As of June 30 2021, the Investment Manager had US\$235 billion in assets under management, more than 1,400 employees and offices in eight primary office locations worldwide.

#### **The Distributer**

#### American Century Investment Management (AU) Pty Ltd

The Fund's distributer and client services provider is American Century Investment Management (AU) Pty Limited ("Distributer"). The Sydney-based Distributer is an affiliate of the Investment Manager and holds an AFSL (No: 518417) to provide general financial product advice to wholesale clients and will undertake distribution of the Fund in Australia.

## 2. How the American Century Global Small Cap Fund works

The Fund is a registered managed investment scheme governed by the Constitution. The Fund comprises assets which are acquired in accordance with the Fund's investment strategy. Direct investors receive units in the Class when they invest. In general, each unit represents an equal interest in the assets of the Class subject to liabilities; however, it does not give investors an interest in any particular asset of the Class.

If you invest in the Fund through an IDPS (as defined in the Reference Guide) you will not become an investor in the Fund. The operator or custodian of the IDPS will be the investor entered in the Fund's register and will be the only person who is able to exercise the rights and receive the benefits of a direct investor. Your investment in the Fund through the IDPS will be governed by the terms of your IDPS. Please direct any queries and requests relating to your investment to your IDPS Operator. Unless otherwise stated, the information in the PDS applies to direct investors.

#### **Applying for units**

You can acquire units by completing the Application Form that accompanies this PDS. The minimum initial investment amount for the Class is \$50,000.

Completed Application Forms should be sent along with your identification documents (if applicable) to:

State Street Australia Limited Unit Registry Level 14, 420 George Street Sydney, NSW 2000

Please note that cash and cheques cannot be accepted.

We reserve the right to accept or reject applications in whole or in part at our discretion. We have the discretion to delay processing applications where we believe this to be in the best interest of the Fund's investors.

The price at which units are acquired is determined in accordance with the Constitution ("Application Price"). The Application Price on a Business Day is, in general terms, equal to the Net Asset Value ("NAV") of the Class, divided by the number of units on issue and adjusted for transaction costs ("Buy Spread"). At the date of this PDS, the Buy Spread is 0.10%.

The Application Price will vary as the market value of assets in the Class rises or falls.

#### Making additional investments

You can make additional investments into the Class at any time by sending us your additional investment amount together with a completed Application Form. The minimum additional investment into the Class is \$2,000.

#### Distributions

An investor's share of any distributable income is calculated in accordance with the Constitution and is generally based on the number of units held by the investor at the end of the distribution period.

The Fund usually distributes income annually at the end of June, however, Equity Trustees may change the distribution frequency without notice. Distributions are calculated effective as of the last day of each distribution period and are normally paid to investors as soon as practicable after the distribution calculation date.

Investors in the Fund can indicate a preference to have their distribution:

- reinvested back into the Fund; or
- directly credited to their AUD Australian domiciled bank account.

Investors who do not indicate a preference will have their distributions automatically reinvested. Applications for reinvestment will be taken to be received immediately prior to the next Business Day after the relevant distribution period. There is no Buy Spread on distributions that are reinvested.

In some circumstances, the Constitution may allow for an investor's withdrawal proceeds to be taken to include a component of distributable income.

Indirect Investors should review their IDPS Guide for information on how and when they receive any income distribution.

#### Access to your money

Investors in the Fund can generally withdraw their investment by completing a written request to withdraw from the Fund and mailing it to:

State Street Australia Limited Unit Registry Level 14, 420 George Street Sydney, NSW 2000

Or sending it by fax to +61 2 9323 6411

The minimum withdrawal amount is \$0. Once we receive and accept your withdrawal request, we may act on your instruction without further enquiry if the instruction bears your account number or investor details and your (apparent) signature(s), or your authorised signatory's (apparent) signature(s).

Equity Trustees will generally allow an investor to access their investment within 7 days of acceptance of a withdrawal request by transferring the withdrawal proceeds to such investor's nominated bank account. However, Equity Trustees is allowed to reject withdrawal requests, and also to make payment up to 21 days after acceptance of a request (which may be extended in certain circumstances) as outlined in the Constitution and Reference Guide.

We reserve the right to accept or reject withdrawal requests in whole or in part at our discretion. We have the discretion to delay processing withdrawal requests where we believe this to be in the best interest of the Fund's investors.

The price at which units are withdrawn is determined in accordance with the Constitution ("Withdrawal Price"). The Withdrawal Price on a Business Day is, in general terms, equal to the NAV of the Class, divided by the number of units on issue and adjusted for transaction costs ("Sell Spread"). At the date of this PDS, the Sell Spread is 0.10%.

The Withdrawal Price will vary as the market value of assets in the Class rises or falls.

Equity Trustees reserves the right to fully redeem your investment if your investment balance in the Class falls below \$50,000 as a result of processing your withdrawal request.

In certain circumstances, for example, where accepting a withdrawal is not in the best interests of investors in the Fund due to one or more circumstances outside its control or where the Fund is not liquid (as defined in the Corporations Act), Equity Trustees can deny or suspend a withdrawal request and you may not be able to withdraw your funds in the usual processing times or at all. When the Fund is not liquid, an investor can only withdraw when Equity Trustees makes a withdrawal offer to investors in accordance with the Corporations Act. Equity Trustees is not obliged to make such offers.

If you are an Indirect Investor, you need to provide your withdrawal request directly to your IDPS Operator. The time to process a withdrawal request will depend on the particular IDPS Operator and the terms of the IDPS.

#### Unit pricing discretions policy

Equity Trustees has developed a formal written policy in relation to the guidelines and relevant factors taken into account when exercising any discretion in calculating unit prices (including determining the value of the assets and liabilities). A copy of the policy and, where applicable and to the extent required, any other relevant documents in relation to the policy will be made available free of charge on request.

#### **Additional information**

If and when the Fund has 100 or more direct investors, it will be classified by the Corporations Act as a 'disclosing entity'. As a disclosing entity, the Fund will be subject to regular reporting and disclosure obligations. Investors would then have a right to obtain a copy, free of charge, of any of the following documents:

- the most recent annual financial report lodged with ASIC ("Annual Report");
- any subsequent half yearly financial report lodged with ASIC after the lodgement of the Annual Report; and
- any continuous disclosure notices lodged with ASIC after the Annual Report but before the date of this PDS.

Equity Trustees will comply with any continuous disclosure obligation by lodging documents with ASIC as and when required.

Copies of these documents lodged with ASIC in relation to the Fund may be obtained from ASIC through ASIC's website.

#### **Further reading**

You should read the important information in the Reference Guide about:

- Application cut-off times;
- Application terms;
- Authorised signatories;
- Reports;
- Withdrawal cut-off times;
- Withdrawal terms; and
- Withdrawal restrictions,

under the "Investing in the American Century Global Small Cap Fund", "Managing your investment" and "Withdrawing your investment" sections before making a decision. Go to the Reference Guide which is available at www.eqt.com.au/insto or https://institutional.americancentury.com. The material relating to these matters may change between the time when you read this PDS and the day when you acquire the product.

### 3. Benefits of investing in the American Century Global Small Cap Fund

#### Significant features

The Fund provides exposure to an actively managed portfolio, predominately comprised of listed global small capitalisation equity securities.

The Investment Manager believes its distinct philosophy, collaborative approach, and its fundamental, bottom-up process can lead to better risk-adjusted returns over the long-term. Please refer to Section 5 "How We Invest Your Money" under "Investment style and approach" and "Asset allocation" for more information.

#### **Significant benefits**

- Participation in an actively managed portfolio of global small capitalisation securities identified through bottom-up, fundamental analysis.
- Utilizes a distinct approach to growth investing which directs the Investment Manager to a broader set of opportunities than other growth-oriented peers.
- Exposure to investment opportunities that individual investors may not have the ability to access on their own.
- Access to a dedicated and experienced investment team that collaborates with other global equity investment teams utilizing the same philosophy and approach across the market capitalisation spectrum allowing them to identify new trends earlier.
- Exposure to a diversified portfolio across security, industry, sector, and country.
- Potential for long-term capital growth through the exposure to smaller capitalisation companies around the globe.

# 4. Risks of managed investment schemes

All investments carry risks. Different investment strategies may carry different levels of risk, depending on the assets acquired under the strategy. Assets with the highest long-term returns may also carry the highest level of short-term risk. The significant risks below should be considered in light of your risk profile when deciding whether to invest in the Fund. Your risk profile will vary depending on a range of factors, including your age, the investment time frame (how long you wish to invest for), your other investments or assets and your risk tolerance.

The Responsible Entity and the Investment Manager do not guarantee the liquidity of the Fund's investments, repayment of capital or any rate of return or the Fund's investment performance. The value of the Fund's investments will vary. Returns are not guaranteed and you may lose money by investing in the Fund. The level of returns will vary and future returns may differ from past returns. Laws affecting managed investment schemes may change in the future. The structure and administration of the Fund is also subject to change.

In addition, we do not offer advice that takes into account your personal financial situation, including advice about whether the Fund is suitable for your circumstances. If you require personal financial or taxation advice, you should contact a licensed financial adviser and/or taxation adviser.

#### Foreign risk

Political events (such as civil unrest, national elections and imposition of exchange controls), social and economic events (such as labor strikes and rising inflation), natural disasters and public health emergencies occurring in a country where the Fund invests could cause the Fund's investments in that country to experience gains or losses. Securities of foreign issuers may be less liquid, more volatile and harder to value.

#### Small-Cap stock risk

Smaller companies may have limited financial resources, product lines, markets and have less publicly available information. These securities may trade less frequently and in more limited volumes than larger companies' securities, leading to higher transaction costs. Smaller companies also may be more sensitive to changing economic conditions, and investments in smaller foreign companies may experience more price volatility.

#### **Currency risk**

The Fund will have exposure to foreign currencies. This means that changes in the value of the Australian dollar relative to other currencies may affect the value of the assets of the Fund. It is the Investment Manager's intention not to hedge currency exposure to reduce the risk of adverse fluctuations in the value of the Australian dollar relative to other currencies.

#### **Emerging market risk**

Investing in emerging market countries generally is riskier than investing in foreign developed countries. Emerging market countries may have unstable governments, economies that are subject to sudden change, and significant volatility in their financial markets. These countries also may lack the legal, business and social framework to support securities markets.

#### **Growth stocks risk**

Investments in growth stocks may be more volatile than other stocks and the overall stock market. These stocks are typically priced higher than other stocks because of their growth potential, which may or may not be realized.

#### Style risk

If at any time the market is not favoring the Fund's growth investment style, the Fund's gains may not be as big as, or its losses may be bigger than, those of other equity funds using different investment styles.

#### Environmental, social and governance ("ESG") risk

Certain ESG factors may impact the price of underlying stocks. Stocks of companies that are impacted by environmental risk (such as risk factors associated with climate change), social risk (factors associated with data privacy, labor conditions etc.) and governance risk (issues relating to bribery and corruption, management compensation etc.) could experience losses or may underperform the general market.

#### Market risk

The value of the Fund's units will increase and decrease based on the performance of the companies whose securities it owns and other factors generally affecting the securities market. Market risks, including political, regulatory, economic and social developments, can affect the value of the Fund's investments. Natural disasters, public health emergencies, terrorism and other unforeseeable events may lead to increased market volatility and may have adverse long-term effects on world economies and markets generally.

#### **Price volatility risk**

The value of the Fund's units may fluctuate significantly in the short term.

#### **Principal loss risk**

At any given time your investment may decline in value. In other words, it is possible to lose money by investing in the Fund.

#### Pandemic and other unforeseen event risk

Health crises, such as pandemic and epidemic diseases, as well as other catastrophes that interrupt the expected course of events, such as natural disasters, war or civil disturbance, acts of terrorism, power outages and other unforeseeable and external events, and the public response to or fear of such diseases or events, have and may in the future have an adverse effect on the economies and financial markets either in specific countries or worldwide and consequently on the value of the Fund's investments. Further, under such circumstances the operations, including functions such as trading and valuation, of the Investment Manager and other service providers could be reduced, delayed, suspended or otherwise disrupted.

## 5. How we invest your money

**Warning**: When choosing to invest in the Fund, you should consider the likely investment returns, the risks of investing and your investment time frame.

#### **Investment objective**

The investment objective of the Fund is to achieve long-term capital growth through investment in an actively managed portfolio of equity and equity-related securities issued by small capitalisation companies in both developed and emerging countries.

#### **Benchmark**

MSCI ACWI Small Cap Net (\$AUD) Index.

#### Minimum suggested time frame

Long-term; 5 years plus.

#### **Risk level**

High. The likelihood of your investment decreasing over the short-term is relatively high compared to investments in funds of other asset types, such as fixed income securities or cash. Please refer to Section 4 "Risks of managed investment schemes" for additional information.

#### **Investor suitability**

The Fund is suitable for investors seeking long-term capital growth and who are prepared to accept a moderate-to-high level of volatility over the short-to-medium term.

#### **Investment style and approach**

The Investment Manager's philosophy of growth investing is centered on the belief that accelerating growth in earnings and revenues is more highly correlated to stock price performance than the absolute level of growth. The Investment Manager seeks to identify material, unanticipated and sustainable earnings growth. This philosophy often leads to researching different companies than other growth managers, as it does not require an absolute threshold of earnings or revenue growth. The Investment Manager believes this philosophy allows it to take advantage of both the normal price appreciation that results from a company's earnings growth and the market's re-rating of a company's price-to-earnings multiple as the earnings acceleration becomes visible.

The Investment Manager believes that markets tend to be slow in recognising inflection points in growth trends, which creates inefficiencies that may be captured and exploited. The Investment Manager also believes that the market is less effective in recognising the duration of these earnings improvements. By solely focusing on inflection points and the sustainability of earnings growth, it believes that it is able to identify these opportunities in their nascent stages. The goal is to construct a portfolio of global stocks that are experiencing accelerating growth that the Investment Manager believes to be sustainable over time.

Because this growth philosophy leads to a broader opportunity set than many other growth competitors, Investment Manager believes it allows it to identify growth and add value across diverse market cycles.

The Investment Manager views ESG issues as important inputs into fundamental analysis that can help mitigate downside risk or increase upside potential associated with ESG factors otherwise not captured by traditional financial analysis. The Investment Manager believes that it is the Investment Manager's duty to integrate all material risks and opportunities, including ESG and sustainability risks, into fundamental analysis. The Investment Manager also believes the integration of ESG and sustainability risks will consequently contribute to better investment decisions.

#### **Asset allocation**

The Fund shall invest primarily in "equity and equity-related securities" issued by small capitalisation companies in both developed and emerging countries. For the avoidance of doubt, equity and equity-related securities include, but are not limited to, equities, depository receipts, convertible securities (such as convertible preference shares) and preferred shares.

The Investment Manager will invest primarily in companies within the MSCI ACWI Small Cap Net (\$AUD) Index ("Index") or other companies whose capitalisation is no greater than that of the largest company within the Index at the time of investment.

In the event that the Fund receives an application or redemption, the Fund may buy or sell equities on market prior to that application or redemption being reflected in the NAV of the Fund. This may result in the Fund being temporarily leveraged. Such temporary leverage may also occur if application monies are equitised and ultimately not received by the Fund. As a result, the Fund may incur a loss to sell equities to unwind the temporary leverage.

The Fund shall invest in countries world-wide, including both developed and emerging markets. The Fund shall invest, under normal market conditions, at least 40% (unless the Investment Manager deems market conditions to be detrimental to the performance of the Fund, in which case the Fund would invest at least 30%) of its assets in equity and equity-related securities of issuers located outside of the United States. The Fund will allocate its assets among at least three different countries.

The Fund may invest in equity and equity-related securities denominated in both US dollars and other currencies.

The Fund may also hold exposure through investment in such instruments as American Depositary Receipts, Global Depositary Receipts or Non-Voting Depositary Receipts (and which will be listed on a recognised exchange).

The Fund will be managed so as to maintain a near fully invested position in equity and equity-related securities, other than during periods where the Investment Manager believes that a larger cash position is warranted.

In order to manage large cash flows into the Fund, the Fund may also invest up to 10% in other eligible collective investment schemes including equity exchange-traded funds.

In the event of exceptional market or economic conditions, the Fund may, as a temporary defensive measure, invest all or a substantial portion of its assets in cash, cash equivalents or high-quality, short-term debt securities, denominated in US dollars or another currency. Such cash, cash equivalents and debt securities would comprise deposits, variable rate notes and money market instruments (including treasury bills and commercial paper), issued by sovereign, government agencies, supranational entities and/or corporate issuers and listed on any recognised exchange worldwide. To the extent the Fund assumes a defensive position, however, it will not be pursuing its objective of capital growth.

In determining where a company is located, the Investment Manager will consider various factors, including where the company is headquartered, where the company's principal operations are located, where the company's revenues are derived, where the principal trading market is located and the country in which the company was legally organized. The weight given to each of these factors will vary depending on the circumstances in a given case.

The Fund may engage in active and frequent trading of portfolio securities to achieve its investment strategy. This may cause higher transaction costs which may affect performance. It may also result in the realisation and distribution of capital gains.

#### Changing the investment strategy

The investment strategy and asset allocation parameters may be changed. If a change is to be made, investors in the Fund will be notified in accordance with the Corporations Act.

## Labour, environmental, social and ethical considerations

The Investment Manager views environmental, social and governance ("ESG") risks as important inputs into fundamental analysis that can help mitigate downside risk or increase upside potential associated with ESG factors otherwise not captured by traditional financial analysis.

The Fund will take into account material ESG issues and corporate governance practices and seek to avoid companies that do not meet fundamental responsibilities; including in the areas such as of human rights, labour, environment, and anti-corruption as well as avoiding companies with exposure to controversial weapons or cluster munitions. Through this process, the Investment Manager will not invest in companies that violate UN Global Compact Principles, those companies on the exclusion list recommended by the Council on Ethics on the Norwegian Government Pension Fund Global, and those companies assigned to the Tobacco Industry within the MSCI Global Industry Classification Standard (GICS).

#### Fund performance

Up to date information on the performance of the Fund can be obtained from American Century Investment Management (AU) Pty Limited on +612 8823 3403. A paper copy of the information will also be available free of charge on request.

## 6. Fees and costs

#### **DID YOU KNOW?**

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns.

For example, total annual fees and costs of 2% of your investment balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You may be able to negotiate to pay lower fees. Ask the fund or your financial adviser.

#### **TO FIND OUT MORE**

If you would like to find out more, or see the impact of the fees based on your own circumstances, the **Australian Securities and Investments Commission (ASIC)** Moneysmart website (www.moneysmart.gov.au) has a managed funds fee calculator to help you check out different fee options.

The information in the following Fees and Costs Summary can be used to compare costs between different simple managed investment schemes. Fees and costs can be paid directly from an investor's account or deducted from investment returns. For information on tax please see Section 7 of this PDS.

#### Fees and Costs Summary

American Century Global Small Cap Fund - Class F									
Type of fee or cost	Amount	How and when paid							
Ongoing annual fe	es and costs <sup>1</sup>								
Management fees and costs The fees and costs for managing your investment <sup>2</sup>	0.50% of the NAV of the Class <sup>3</sup>	The management fees component of management fees and costs are accrued daily and paid from the Class monthly in arrears and reflected in the unit price. Otherwise, the fees and costs are variable and deducted and reflected in the unit price of the Class as they are incurred.							
Performance fees Amounts deducted from your investment in relation to the performance of the product	Not applicable	Not applicable							
Transaction costs The costs incurred by the scheme when buying or selling assets	0.07% of the NAV of the Class <sup>3</sup>	Transaction costs are variable and deducted from the Class as they are incurred and reflected in the unit price. They are disclosed net of amounts recovered by the buy-sell spread.							

Member activity related fees and costs (fees for services or when your money moves in or out of the scheme)

American Century	Global Small Cap Fu	Ind - Class F
Type of fee or cost	Amount	How and when paid
<i>Establishment fee</i> The fee to open your investment	Not applicable	Not applicable
<i>Contribution fee</i> The fee on each amount contributed to your investment	Not applicable	Not applicable
Buy-sell spread An amount deducted from your investment representing costs incurred in transactions by the scheme	0.10% upon entry and 0.10% upon exit	These costs are an additional cost to the investor but are incorporated into the unit price and arise when investing application monies and funding withdrawals from the Class and are not separately charged to the investor. The Buy Spread is paid into the Class as part of an application and the Sell Spread is left in the Class as part of a redemption.
Withdrawal fee The fee on each amount you take out of your investment	Not applicable	Not applicable
<i>Exit fee</i> The fee to close your investment	Not applicable	Not applicable
Switching fee The fee for changing investment options	Not applicable	Not applicable

<sup>1</sup> All fees quoted above are inclusive of Goods and Services Tax (GST) and net of any Reduced Input Tax Credits (RITC). See below for more details as to how the relevant fees and costs are calculated.

<sup>2</sup> The management fee component of management fees and costs can be negotiated. See "Differential fees" in the "Additional Explanation of Fees and Costs" below.

<sup>3</sup> The indirect costs component of management fees and costs and transaction costs is based on a reasonable estimate of the costs for the current financial year to date, adjusted to reflect a 12 month period. Please see "Additional Explanation of Fees and Costs" below.

#### **Additional Explanation of Fees and Costs**

#### Management fees and costs

The management fees and costs include amounts payable for administering and operating the Fund, investing the assets of the Fund, expenses and reimbursements in relation to the Fund and indirect costs if applicable.

Management fees and costs do not include performance fees (if any) or transaction costs, which are disclosed separately.

The management fees component of management fees and costs of 0.50% per annum ("p.a.") of the NAV of the Class is payable to the Responsible Entity of the Fund for managing the assets and overseeing the operations of the Fund. The management fees component is accrued daily and paid from the Class monthly in arrears and reflected in the unit price. As at the date of this PDS, the management fees component covers certain ordinary expenses such as Responsible Entity fees, investment management fees, custodian fees, and administration and audit fees.

The indirect costs and other expenses component of 0.00% p.a. of the NAV of the Class may include other ordinary expenses of operating the Fund, as well as management fees and costs (if any) arising from interposed vehicles in or through which the Fund invests and the costs of investing in over-the-counter derivatives to gain investment exposure to assets or implement the Fund's investment strategy (if any). The indirect costs and other expenses component are variable and reflected in the unit price of the Fund as the relevant fees and costs are incurred. They are borne by investors, but they are not paid to the Responsible Entity or the Investment Manager.

Actual indirect costs for the current and future years may differ. If in future there is an increase to indirect costs disclosed in this PDS, updates will be provided on Equity Trustees' website at www.eqt.com.au/insto (or the Investment Manager's website at https://institutional.americancentury.com) where they are not otherwise required to be disclosed to investors under law.

#### **Transaction costs**

In managing the assets of the Fund, the Fund may incur transaction costs such as brokerage, buy-sell spreads in respect of the underlying investments of the Fund, settlement costs, clearing costs and applicable stamp duty when assets are bought and sold. Transaction costs also include costs incurred by interposed vehicles in which the Fund invests (if any), that would have been transaction costs if they had been incurred by the Fund itself. Transaction costs are an additional cost to the investor where they are not recovered by the Buy/Sell Spread, and are generally incurred when the assets of the Fund are changed in connection with day-to-day trading or when there are applications or withdrawals which cause net cash flows into or out of the Fund.

The Buy/Sell Spread that is disclosed in the Fees and Costs Summary is a reasonable estimate of transaction costs that the Class will incur when buying or selling assets of the Class. These costs are an additional cost to the investor but are incorporated into the unit price and arise when investing application monies and funding withdrawals from the Class and are not separately charged to the investor. The Buy Spread is paid into the Class as part of an application and the Sell Spread is left in the Class as part of a redemption and not paid to Equity Trustees or the Investment Manager. The estimated Buy/Sell Spread is 0.10% upon entry and 0.10% upon exit. The dollar value of these costs based on an application or a withdrawal of \$50,000 is \$50 for each individual transaction. The Buy/Sell Spread can be altered by the Entity Responsible at any time and https://institutional.americancentury.com or www.eqt.com.au/insto will be updated as soon as practicable to reflect any change. The Responsible Entity may also waive the Buy/Sell Spread in part or in full at its discretion. The transaction costs figure in the Fees and Costs Summary is shown net of any amount recovered by the Buy/Sell Spread charged by the Responsible Entity.

Transaction costs generally arise through the day-to-day trading of the Class's assets and are reflected in the Class's unit price as an additional cost to the investor, as and when they are incurred.

The gross transaction costs for the Class are 0.17% p.a. of the NAV of the Class, which is based on a reasonable estimate of the costs for the current financial year to date, adjusted to reflect a 12 month period.

In relation to the costs that have been estimated, they have been estimated on the basis of relevant information for a similar product offering in the market offered by the Investment Manager.

However, actual transaction costs for future years may differ.

#### Can the fees change?

Yes, all fees can change without investor consent, subject to the maximum fee amounts specified in the Constitution. The current maximum management fee to which Equity Trustees is entitled is 2.00% of the gross asset value ("GAV") of the Class. However, Equity Trustees does not intend to charge that amount and will generally provide investors with at least 30 days' notice of any proposed increase to the management fees component of management fees and costs. In most circumstances, the Constitution defines the maximum level that can be charged for fees described in this PDS. Equity Trustees also has the right to recover all reasonable expenses incurred in relation to the proper performance of its duties in managing the Fund and as such these expenses may increase or decrease accordingly, without notice.

#### **Payments to IDPS Operators**

Subject to the law, annual payments may be made to some IDPS Operators because they offer the Fund on their investment menus. Product access is paid by the Investment Manager out of its investment management fee and is not an additional cost to the investor.

#### **Differential fees**

The Investment Manager may from time to time negotiate a different fee arrangement (by way of a rebate or waiver of fees) with certain investors who are Australian Wholesale Clients. Please contact the Distributer on +612 8823 3403 for further information.

## Example of annual fees and costs for an investment option

This table gives an example of how the ongoing annual fees and costs in the investment option for this product can affect your investment over a 1-year period. You should use this table to compare this product with other products offered by managed investment schemes.

EXAMPLE – Ame	rican Centu <u>ry G</u>	ilobal Small Cap Fund -								
Class F										
BALANCE OF \$50,000 WITH A CONTRIBUTION OF \$5,000 DURING THE YEAR										
Contribution Fees	Nil	For every additional \$5,000 you put in, you will be charged \$0								
Plus Management fees and costs	0.50% p.a.	<b>And</b> , for every \$50,000 you have in the American Century Global Small Cap Fund - Class F you will be charged or have deducted from your investment \$250 each year								
<b>Plus</b> Performance fees	Not applicable	<b>And</b> , you will be charged or have deducted from your investment \$0 in performance fees each year								
Plus Transaction costs	0.07% p.a.	<b>And</b> , you will be charged or have deducted from your investment \$35 in transaction costs								
<b>Equals</b> Cost of American Century Global Small Cap Fund - Class F		If you had an investment of \$50,000 at the beginning of the year and you put in an additional \$5,000 during that year, you would be charged fees and costs of: \$285* What it costs you will depend on the investment option you choose and the fees you negotiate.								

\* Additional fees may apply. Please note that this example does not capture all the fees and costs that may apply to you such as the Buy/Sell Spread.

This example assumes the \$5,000 contribution occurs at the end of the first year, therefore the fees and costs are calculated using the \$50,000 balance only.

#### Warning: If you have consulted a financial adviser, you may pay additional fees. You should refer to the Statement of Advice or Financial Services Guide provided by your financial adviser in which details of the fees are set out.

ASIC provides a fee calculator on www.moneysmart.gov.au, which you may use to calculate the effects of fees and costs on account balances.

The indirect costs and other expenses component of management fees and costs and transaction costs may also be based on estimates. As a result, the total fees and costs that you are charged may differ from the figures shown in the table.

### **Further reading**

You should read the important information in the Reference Guide about fees and costs under the "Fees and other costs" section before making a decision. Go to the Reference Guide which is available at www.eqt.com.au/insto or https://institutional.americancentury.com. The material relating to these matters may change between the time when you read this PDS and the day when you acquire the product.

# 7. How managed investment schemes are taxed

Warning: Investing in a registered managed investment scheme (such as the Fund) is likely to have tax consequences. You are strongly advised to seek your own professional tax advice about the applicable Australian tax (including income tax, GST and duty) consequences and, if appropriate, foreign tax consequences which may apply to you based on your particular circumstances before investing in the Fund.

The Fund is an Australian resident for tax purposes and does not generally pay tax on behalf of its investors. Australian resident investors are assessed for tax on any income and capital gains generated by the Fund to which they become presently entitled or, where the Fund has made a choice to be an Attribution Managed Investment Trust ("AMIT") and the choice is effective for the income year, are attributed to them.

#### **Further reading**

You should read the important information in the Reference Guide about Taxation under the "Other important information" section before making a decision. Go to the Reference Guide which is available at www.eqt.com.au/insto or https://institutional.americancentury.com. The material relating to these matters may change between the time when you read this PDS and the day when you acquire the product.

## 8. How to apply

To invest please complete the Application Form accompanying this PDS, send funds (see details in the Application Form) and your completed Application Form to:

State Street Australia Limited Unit Registry Level 14, 420 George Street Sydney, NSW 2000

Please note that cash and cheques cannot be accepted and all applications must be made in Australian dollars.

#### Who can invest?

Eligible persons (as detailed in the "About this PDS" section) can invest, however individual investors must be 18 years of age or over.

Investors investing through an IDPS should use the application form provided by their IDPS Operator.

#### **Cooling off period**

No cooling off period applies to the offer made in this PDS, as the units offered under this PDS are only available to Wholesale Clients.

Indirect Investors should seek advice from their IDPS Operator as to whether cooling off rights apply to an investment in the Fund by the IDPS. The right to cool off in relation to the Fund is not directly available to an Indirect Investor. This is because an Indirect Investor does not acquire the rights of a unit holder in the Fund. Rather, an Indirect Investor directs the IDPS Operator to arrange for their monies to be invested in the Fund on their behalf. The terms and conditions of the IDPS Guide or similar type document will govern an Indirect Investor's investment in relation to the Fund and any rights an Indirect Investor may have in this regard.

#### **Complaints resolution**

Equity Trustees has an established complaints handling process and is committed to properly considering and resolving all complaints. If you have a complaint about your investment, please contact us on:

Phone: 1300 133 472 Post: Equity Trustees Limited GPO Box 2307, Melbourne VIC 3001 Email: compliance@eqt.com.au

We will acknowledge receipt of the complaint within 1 Business Day or as soon as possible after receiving the complaint. We will seek to resolve your complaint as soon as practicable but not more than 30 calendar days after receiving the complaint. If you are not satisfied with our response to your complaint, you may be able to lodge a complaint with the Australian Financial Complaints Authority ("AFCA").

Contact details are: Online: www.afca.org.au Phone: 1800 931 678 Email: info@afca.org.au Post: GPO Box 3, Melbourne VIC 3001.

The external dispute resolution body is established to assist you in resolving your complaint where you have been unable to do so with us. However, it's important that you contact us first.

### 9. Other information

#### Consent

The Investment Manager and Distributer have given and, as at the date of this PDS, have not withdrawn:

- their written consent to be named in this PDS as the Investment Manager and Distributer of the Fund, respectively; and
- their written consent to the inclusion of the statements made about them which are specifically attributed to each of them, in the form and context in which they appear.

The Investment Manager and Distributer have not otherwise been involved in the preparation of this PDS or caused or otherwise authorised the issue of this PDS. None of the Investment Manager or Distributer nor their employees or officers accept any responsibility arising in any way for errors or omissions, other than those statements for which they have provided their written consent to Equity Trustees for inclusion in this PDS.

#### **Further reading**

You should read the important information in the Reference Guide about:

- Your privacy;
- The Constitution;
- Anti-Money Laundering and Counter Terrorism Financing ("AML/CTF");
- Indirect Investors;
- Information on underlying investments;
- Foreign Account Tax Compliance Act ("FATCA"); and
- Common Reporting Standard ("CRS"),

under the "Other important information" section before making a decision. Go to the Reference Guide which is available at www.eqt.com.au/insto or https://institutional.americancentury.com. The material relating to these matters may change between the time when you read this PDS and the day when you acquire the product.

## AMERICAN CENTURY GLOBAL SMALL CAP FUND APPLICATION FORM

This application form accompanies the Product Disclosure Statement (PDS) relating to units in the following product/s issued by Equity Trustees Limited (ABN 46 004 031 298, AFSL 240975). The PDS contains information about investing in the Fund. You should read the PDS in its entirety before applying.

#### American Century Global Small Cap Fund – Class F

The law prohibits any person passing this Application Form on to another person unless it is accompanied by a complete PDS.

- If completing by hand, use a black or blue pen and print within the boxes in BLOCK LETTERS, if you
  make a mistake, cross it out and initial. DO NOT use correction fluid
- The investor(s) must complete and sign this form
- Keep a photocopy of your completed Application Form for your records

U.S. Persons: This offer is not open to any U.S. Person. Please refer to the PDS for further information.

#### Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standard (CRS)

We are required to collect certain information to comply with FATCA and CRS, please ensure you complete section 7.

#### If investing with an authorised representative, agent or financial adviser

Please ensure you, your authorised representative, agent and/or financial adviser also complete Section 6.

#### Provide certified copies of your identification documents

Please refer to section 9 on AML/CTF Identity Verification Requirements.

#### Send your documents & make your payment

See section 2 for payment options and where to send your application form.

#### **SECTION 1 – YOUR CONSUMER ATTRIBUTES**

## In relation to our Design and Distribution Obligations (DDO) under the Corporations Act, we seek the following information about your attributes as an investor (please tick only 1 box for each question below)

Further information in relation to these questions can be found in the Target Market Determination (TMD) for the Fund. If you wish to access the TMD, please visit <u>https://www.eqt.com.au/insto/</u>

1. Have y	ou received advice prior to applying to invest in the	Fun	d?						
	I/We have received personal advice in relation to my investment in this Fund								
	I/We have received general advice in relation to my investment in this Fund								
	I/We have not received any advice in relation to my investment in this Fund								
2. What is	s your primary investment objective(s)?								
	Capital growth		Capital preservation						
	Capital guaranteed		Income Distribution						
3. Please	select the intended use of this Fund in your invest	ment	portfolio						
	Solution/Standalone - A large allocation (75%-100% of	of por	tfolio)						
	Core component – A medium allocation (25%-75% of portfolio)								
	Satellite/Small Allocation – A small allocation (<25% c	of port	(folio)						
4. Please	select the Intended investment timeframe								
	Short term (<=2 years)		Medium term (>2 years)						
	Long term (>8 years)								
5. What is	s your tolerance for risk?								
	Low - I/we can tolerate up to 1 period of underperformance over 20 years		Medium - I/we can tolerate up to 4 periods of underperformance over 20 years.						
	High - I/we can tolerate up to 6 periods of underperformance over 20 years		Very High - I/we can tolerate more than 6 periods of underperformance over 20 years						
6. What d	o you anticipate your withdrawal needs may be?								
	Daily		Weekly						
	Monthly		Quarterly						
	Annually or longer								

#### Please note:

- 1. Failure to complete the above questions may result in your application not being accepted;
- 2. Acceptance of your application should not be taken as a representation or confirmation that an investment in the Fund is, or is likely to be, consistent with your intentions, objectives and needs as indicated in your responses to these questions; and
- 3. For further information on the suitability of this product, please refer to your financial adviser and/or the TMD

## SECTION 1.2 – ARE YOU AN EXISTING INVESTOR IN THE FUND/TRUST AND WISH TO ADD TO YOUR INVESTMENT?

Do you have an existing investment in the Fund/Trust and the information provided remains current and correct?

Yes	Yes, if you can tick both of the boxes below, complete Sections 2 and 8								
I/We confirm there are no changes to our identification documents previously provided and that these remain current and valid.									
I/We confirm there have been no changes to our FATCA or CRS status									
Exis	ting investor number:								
	ere have been changes in your identification documents or FATCA/CRS status since your last lication, please complete the full Application Form as indicated below.								
No,	please complete sections relevant to you as indicated below:								
Inve	estor Type:								
	Individuals/Joint: complete section 2, 3, 6 (if applicable), 7, 8 & 9								
	Companies: complete section 2, 4, 6 (if applicable), 7, 8 & 9								
	Custodians on behalf of underlying clients: complete section 2, 4, 5, 5.1, 6 (if applicable), 7, 8 & 9								
	<ul> <li>Trusts/superannuation funds:</li> <li>with an individual trustee – complete sections 2, 3, 5, 6 (if applicable), 7, 8 &amp; 9</li> <li>with a company as a trustee – complete sections 2, 4, 5, 6 (if applicable), 7, 8 &amp; 9</li> </ul>								

If you are an Association, Co-operative, Partnership, Government Body or other type of entity not listed above, please contact Equity Trustees.

### **SECTION 2 – INVESTMENT DETAILS**

Investment to be held in the name(s) of (must include name(s) of investor(s))

Postal address							
Suburb	State	Postcode	Country				
Email address		Contact no.					
FUND/TRUST NAM	IE	APIR CODE		PLICATION OUNT (AUD)			
American Century (	Global Small Cap Fund – Class F	ETL5328AU	\$				

The minimum initial investment is \$50,000

#### **Distribution Instructions**

If you do not select a distribution option, we will automatically reinvest your distribution. If you select cash, please ensure you provide your bank details below.

Reinvest distributions if you select this option your distribution will be reinvested in the Fund/Trust

Pay distributions to the bank if you select this option your distribution will be paid to the bank account below

#### **Investor bank details**

For withdrawals and distributions (if applicable), these must match the investor(s)' name and must be an AUDdenominated bank account with an Australian domiciled bank.

Financial institution name and branch location

BSB number			Acc	Account number											
Acco	unt na	me	4	 	1										

#### **Payment method**

Г

Direct credit - pay to:

Financial institution name and branch location	Westpac Banking Corporation, 341 George Street, Sydney, NSW, 2000
BSB number	032143
Account number	675351
Account name	EQUITY TRUSTEES LIMITED ARE AMERICAN CENTURY GLOBAL SMALL CAP FUND
Reference	<investor name=""></investor>

#### Source of investment

Please indicate the source of the investment amount (e.g. retirement savings, employment income):

### Send your completed Application Form to:

State Street Australia Limited Unit Registry Level 14, 420 George Street Sydney, NSW 2000 Additional applications may be faxed to: +61 2 9323 6411

Please ensure you have completed all relevant sections and signed the Application Form

#### SECTION 3 – INVESTOR DETAILS – INDIVIDUALS/JOINT

Please complete if you are investing individually, jointly or you are an individual or joint trustee.

#### See Group A AML/CTF Identity Verification Requirements in Section 9

#### **Investor 1**

Title First name	e(s)	Surname					
Residential address (not a P	O Box/RMB/Locked Bag)						
Suburb	State	Postcode Country					
Email address (Statements will be sent to this addressection 6)	ess, unless you elect otherwise in	Contact no.					
Date of birth (DD/MM/YYYY)	) Tax File Number* -	– or exemption code					
/ /							
Country of birth		Occupation					
Investor 2	please give details:						
Title First name	e(s)	Surname					
Pasidontial address (not a D							
	O Box/RMB/Locked Bag)						
	O Box/RMB/Locked Bag)						
Suburb	O Box/RMB/Locked Bag) State	Postcode Country					
Suburb		Postcode Country					
	State	Postcode Country Contact no.					
Suburb Email address (Statements will be sent to this addre	State						
Suburb Email address (Statements will be sent to this addre	State						
Suburb Email address (Statements will be sent to this address Section 6)	State	Contact no.					
Suburb Email address (Statements will be sent to this address Section 6)	State	Contact no.					

#### If there are more than 2 registered owners, please provide details as an attachment.

Does the investor named above hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or are you an immediate family member or a business associate of such a person?

🗌 No

Yes, please give details:

#### SECTION 4 – INVESTOR DETAILS – COMPANIES/CORPORATE TRUSTEE

Please complete if you are investing for a company or where the company is acting as trustee.

#### See Group B AML/CTF Identity Verification Requirements in Section 9

Full company name (as registered with ASIC or relevant foreign registered body)

Regi	stered	office	addres	s (not	a PO	Box/F	RMB/Lo	ocked I	Bag)										
Subu	ırb				Sta	te				Post	code				Count	ry			
Aust	alian C	Compa	any Nu	mber						Tax F	ile Nu	Imbei	r* – c	or ex	emptio	on coo	de		
Aust	alian E	Busine	ss Nur	nber*	(if regi	sterec	l in Au	stralia)	or eq	quival	ent fo	reign	com	ipan	y iden	tifier			
Con	tact	Pors	on								_								
		613			- \						0.		_						
Title			First r	name(s	5)						Su	rnam	e						
	الم ما ما بي																		
			nt to this	address	, unless	s you ele	ect othe	rwise in		Cont	tact n	0							
	110)											0.							
Prine	cipal p	lace c	of busi	ness:	If the	princip	bal pla	ce of b	usine	ess is t	the sa	ame a	as the	e reg	gistere	d offic	e stre	et add	ress,
state	'As ab	ove' b	elow. ( jent na	Otherv	vise p	rovide	addre	ss deta	ails. F	or for	eign (	compa	anies	s reg	gistere	d with	ASIC		
			of Busi				•			•				121116	555 1117	40502	illa.		
												- 5/							
Subu	ırb				Sta	te				Post	code				Count	try			
					I <u>L</u>														
Reg	Istra	ion	detail	S															
Nam	e of re	gulato	ry body	/								_	Iden	tifica	ation n	umbe	r (e.g.	ARBN	)
•		_																	
		•	rsons, vners v							lv or i	ndiro	rthy 24	5% 0	nr ma	ore of t	tha isa	aned c	anital	of a
pro	prieta	y or p	rivate o	compa	ny tha	nt is no	ot regu	lated i.	e. do	es not	have	e an A	FSL	or /	ACLN	etc., v	vill nee	d to	Πa
			A AML/ blic cor																
			ntrolling																sign

on the company's behalf, and make policy, operational and financial decisions) in the following sections. All proprietary and private companies, whether regulated or unregulated, must provide the names of all of the

directors.

## Names of the Directors of a Proprietary or Private Company whether regulated or unregulated

1	2
3	4

If there are more than 4 directors, please write the other names below.

Names of the Beneficial Owners	or Senior	Managing	Official(s)
Select:			

Beneficial owner 1 of an unregulated proprietary or private company; OR

Senior Managing Official of an unregulated, unlisted, public (e.g. Limited) company

Title	First name(s)	Surname	
Residential addre	ess (not a PO Box/RMB/Locked I	Bag)	
Suburb	State	Postcode	Country
Date of birth (DD	/MM/YYYY)		
/	/		
state, territory, na		rominent public position or function ational organisation or are you an ir	
🗌 No	Yes, please give details:		
Select:			
Beneficial of	owner 2 of an unregulated propri	etary or private company; OR	
Senior Mar	naging Official of an unregulated.	, unlisted, public (e.g. Limited) com	pany
_		, , , , , , , , , , , , , , , , , , ,	
Title	First name(s)         Surname		
Residential addre	ess (not a PO Box/RMB/Locked I	Bag)	
Suburb	State	Postcode	Country
Date of birth (DD)	/MM/YYYY)		
/	/		
state, territory, na		rominent public position or function ational organisation or are you an ir	
🗌 No	Yes, please give details:		

If there are more than 2 beneficial owners or managing officials, please copy and complete this page for the other persons or alternatively, provide the additional details as an attachment.

#### SECTION 5 – INVESTOR DETAILS – TRUSTS/SUPERANNUATION FUNDS

Please complete if you are investing for a trust or superannuation fund.

#### See Group C AML/CTF Identity Verification Requirements in section 9

Full name of trust or superannuation fund

Full n	ame of business (if any) Country where established
Austr	alian Business Number* (if obtained)
Fax F	ile Number* – or exemption code
Frust	ee details – How many trustees are there?
	Individual trustee(s) – complete Section 3 – Investor details – Individuals/Joint
	Company trustee(s) – complete Section 4 – Investor details – Companies/Corporate Trustee
	Combination – trustee(s) to complete each relevant section
Гур	e of Trust
	Registered Managed Investment Scheme
	Australian Registered Scheme Number (ARSN)
	Regulated Trust (including self-managed superannuation funds and registered charities that are trusts)
	Name of Regulator (e.g. ASIC, APRA, ATO, ACNC)
	Registration/Licence details or ABN
	Other Trust (unregulated)
	Please describe
	Densfisieries of an unregulated truct
	Beneficiaries of an unregulated trust Please provide details below of any beneficiaries who directly or indirectly are entitled to an interest of 25% or
	more of the trust.
	1 2
	3 4

#### Other Trust (unregulated) Continued

#### Settlor details

Please provide the full name and last known address of the settlor of the trust where the initial asset contribution to the trust was greater than \$10,000.

This information is not required if the initial asset contribution was less than \$10,000, and/or

This information is not required if the settlor is deceased

Settlor's full name and last known address

Beneficial owners of an unregulated trust

Please provide details below of any beneficial owner of the trust. A beneficial owner is any individual who directly or indirectly has a 25% or greater interest in the trust or is a person who exerts control over the trust. This includes the appointer of the trust who holds the power to appoint or remove the trustees of the trust.

#### All beneficial owners will need to provide Group A AML/CTF Identity Verification Requirements in Section 9

#### **Beneficial owner 1 or Controlling Person 1**

Select:

Beneficial owner 1; OR	
Controlling Person – What is the role e.g. Appointer:	
Title First name(s)	Surname
Residential address (not a PO Box/RMB/Locked Bag)	
Suburb State	Postcode Country
Date of birth (DD/MM/YYYY)	
Does the beneficial owner named above hold a prominent postate, territory, national or foreign) or in an international orga business associate of such a person?	
No     Yes, please give details:	
Beneficial owner 2 or Controlling Person 2 Select:	
Beneficial owner 2; OR	
Controlling Person – What is the role e.g. Appointer:	
Title First name(s)	Surname
Residential address (not a PO Box/RMB/Locked Bag)	
Suburb State	Postcode Country
Date of birth (DD/MM/YYYY)	

#### If there are more than 2 beneficial owners, please provide details as an attachment.

Does the beneficial owner named above hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or are you an immediate family member or a business associate of such a person?

No Yes, please give details:

If there are more than 2 beneficial owners or controlling persons, please copy and complete this page for the other persons or alternatively, provide the additional details as an attachment.

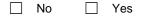
## SECTION 5.1 – CUSTODIAN ATTESTATION: CHAPTER 4, PARTS 4.4.18 AND 4.4.19 OF THE AML/CTF RULES

If you are a Company completing this Application Form on behalf of an individual, another company, a trust or other entity, in a Custodial capacity, please complete this section.

In accordance with Chapter 4, part 4.4.19 (1)(a) to (d) of the AML/CTF Rules, does the Custodian meet the definition (see 'Section 10 – Glossary') of a Custodian?



In accordance with Chapter 4, part 4.4.19 (e) of the AML/CTF Rules, do you, in your capacity as Custodian attest that prior to requesting this designated service from Equity Trustees, it has carried out and will continue to carry out, all applicable customer identification procedures on the underlying account holder named or to be named in the Fund's register, including conducting ongoing customer due diligence requirements in accordance with Chapter 15 of the AML/CTF Rules?



If you answered YES to all of the above questions, then Equity Trustees is able to apply the Chapter 4, part 4.4 Custodian rules to this account and will rely upon the customer due diligence conducted by the Custodian on the underlying account holder named or to be named in the Fund's register.

If requested to do so at any time after the provision of this designated service, the Custodian agrees to honour any reasonable request made by Equity Trustees for information or evidence about the underlying account holder in order to allow Equity Trustees to meet its obligations under the AML/CTF Act.



Excepting the below circumstances where the custodian answered NO or did not complete any of the above questions, no other information about the underlying account holder is required to be collected. However, further information about you as the Custodian and as a company is required to be collected and verified as required by the AML/CTF rules. Please complete the rest of this form for the Custodian.

#### **Excepting circumstances:**

If you answered NO or did not complete any of the above questions, then we are unable to apply the Chapter 4, part 4.4 Custodian rules to this application. We are therefore obligated to conduct full Know Your Client procedures on the underlying account holder named or to be named in the Fund's register including any named nominee, as well as the trustees, beneficial owners and controlling persons of the underlying named account in addition to the Custodian. Therefore, please complete the relevant forms and provide identity documents for all parties connected to this account.

## SECTION 6 – AUTHORISED REPRESENTATIVE, AGENT AND/OR FINANCIAL ADVISER

Please complete if you are appointing an authorised representative, agent and/or financial adviser.

#### See Group D AML/CTF Identity Verification Requirements in Section 9

I am an **authorised representative or agent** as nominated by the investor(s)

You must attach a valid authority such as Power of Attorney, guardianship order, grant of probate, appointment of bankruptcy etc. that is a certified copy. The document must be current and complete, signed by the investor or a court official and permits the authorised representative or agent to transact on behalf of the investor.

Full name of authorised representative or agent

		Date
<b>r</b> as nominated by the i	nvestor	
	AFSL number	
	Name of advisory firm	
01-1-	Destada	
State	Postcode C	Country
	r as nominated by the in	r as nominated by the investor AFSL number Name of advisory firm

#### Financial Advice (only complete if applicable)

The investor has received personal financial product advice in relation to this investment from a licensed financial adviser and that advice is current.

#### **Financial Adviser Declaration**

I/We hereby declare that I/we are not a US Person as defined in the PDS.

I/We hereby declare that the investor is not a US Person as defined in the PDS.

I/We have completed an appropriate Customer Identification Procedure (CIP) on this investor which meets the requirements (per type of investor) set out above,

☐ I/We have attached the relevant CIP documents;

#### Signature

 $\square$ 

Date

#### Access to information

Unless you elect otherwise, your authorised representative, agent and/or financial adviser will also be provided access to your investment information and/or receive copies of statements and transaction confirmations. By appointing an authorised representative, agent and/or financial adviser you acknowledge that you have read and agreed to the terms and conditions in the PDS relating to such appointment.

- Please tick this box if you DO NOT want your authorised representative, agent and/or financial adviser to have access to information about your investment.
- Please tick this box if you DO NOT want copies of statements and transaction confirmations sent to your authorised representative, agent and/or financial adviser.
- Please tick this box if you want statements and transaction confirmations sent ONLY to your authorised representative, agent and/or financial adviser.

### SECTION 7 – FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA), COMMON REPORTING STANDARD (CRS) SELF-CERTIFICATION FORM – ALL INVESTORS MUST COMPLETE

#### Sub-Section I – Individuals

Please fill this Sub-Section I only if you are an individual. If you are an entity, please fill Sub-Section II.

#### 1. Are you a US tax resident (e.g. US citizen or US resident)?

Yes: provide your US Taxpayer Identification Number (TIN) and continue to question 2

Investor 1	
Investor 2	

No: continue to question 2

#### 2. Are you a tax resident of any other country outside of Australia?

Yes: state each country and provide your TIN or equivalent (or Reason Code if no TIN is provided) for each jurisdiction below and skip to question 12

#### **Investor 1**

Country/Jurisdiction of tax residence	If no TIN available enter Reason A, B or C
1	
2	

#### Investor 2

Country/Jurisdiction of tax residence	TIN	If no TIN available enter Reason A, B or C
1		
2		

If more space is needed please provide details as an attachment.

No: skip to question 12

#### **Reason Code:**

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A: The country/jurisdiction where the investor is resident does not issue TINs to its residents.
- Reason B: The investor is otherwise unable to obtain a TIN or equivalent number (Please explain why the investor is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does
  not require the collection of the TIN issued by such jurisdiction).

If Reason B has been selected above, explain why you are not required to obtain a TIN:

	Reason B explanation
Investor 1	
Investor 2	

#### **Sub-Section II – Entities**

Please fill this Sub-Section II only if you are an entity. If you are an individual, please fill Sub-Section I.

#### 3. Are you an Australian complying superannuation fund?

Yes: skip to question 12

No: continue to question 4

#### FATCA

#### 4. Are you a US Person?

Yes: continue to question 5

No: skip to question 6

#### 5. Are you a Specified US Person?

Yes: provide your TIN below and skip to question 7

No: indicate exemption type and skip to question 7

#### 6. Are you a Financial Institution for the purposes of FATCA?

Yes: provide your Global Intermediary Identification Number (GIIN)

If you do not have a GIIN, please provide your FATCA status below and then continue to question 7. If you are a sponsored entity, please provide your GIIN above and your sponsor's details below and then continue to question 7.

Exempt Beneficial Owner, provide type below:

Deemed-Compliant FFI (other than a Sponsored Investment Entity or a Trustee Documented Trust), provide type below:

Non-Participating FFI, provide type below:

Sponsored Entity. Please provide the Sponsoring Entity's name and GIIN:

Trustee Documented Trust. Please provide your Trustee's name and GIIN:

Other, provide details:

No: continue to question 7

#### CRS

#### 7. Are you a tax resident of any country outside of Australia and the US?

□ Y

Yes: state each country and provide your TIN or equivalent (or Reason Code if no TIN is provided) for each jurisdiction below and continue to question 8

#### Investor 1

Country/Jurisdiction of tax residence	TIN	If no TIN available enter Reason A, B or C
1		
2		

#### **Investor 2**

Country/Jurisdiction of tax residence	If no TIN available enter Reason A, B or C
1	
2	

If more space is needed please provide details as an attachment.

#### **Reason Code:**

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A: The country/jurisdiction where the investor is resident does not issue TINs to its residents.
- Reason B: The investor is otherwise unable to obtain a TIN or equivalent number (Please explain why the investor is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction).

#### If Reason B has been selected above, explain why you are not required to obtain a TIN:

	Reason B explanation
Investor 1	
Investor 2	

No: continue to question 8

#### 8. Are you a Financial Institution for the purpose of CRS?

- Yes: specify the type of Financial Institution below and continue to question 9
  - Reporting Financial Institution

Non-Reporting Financial Institution:

- Trustee Documented Trust
- Other: please specify:

No: skip to question 10

## 9. Are you an investment entity resident in a non-participating jurisdiction for CRS purposes and managed by another financial Institution?

Yes: skip to question 11

No: skip to question 12

#### **Non-Financial Entities**

#### 10. Are you an Active Non-Financial Entity (Active NFE)?

- Yes: specify the type of Active NFE below and skip to question 12:
  - Less than 50% of the entity's gross income from the preceding calendar year is passive income (e.g. dividends, distribution, interests, royalties and rental income) and less than 50% of its assets during the preceding calendar year are assets held for the production of passive income
  - Corporation that is regularly traded or a related entity of a regularly traded corporation

Provide name of Listed Entity:

Governmental Entity, International Organisation or Central Bank

Other: please specify:

No: you are a Passive Non-Financial Entity (Passive NFE). Continue to question 11

#### **Controlling Persons**

#### 11. Does one or more of the following apply to you:

- Is any natural person that exercises control over you (for corporations, this would include directors or beneficial owners who ultimately own 25% or more of the share capital) a tax resident of any country outside of Australia?
- If you are a trust, is any natural person including trustee, protector, beneficiary, settlor or any other natural
  person exercising ultimate effective control over the trust a tax resident of any country outside of Australia?
- Where no natural person is identified as exercising control of the entity, the controlling person will be the natural person(s) who holds the position of senior managing official.
- Yes. provide controlling person information below:

#### **Controlling person 1**

Title	First name(s)		Surn	Surname	
Residential addre	ess (not a PO Box/R	MB/Locked Bag)			
Suburb	Stat	e	Postcode	Country	
Date of birth (DD/MM/YYYY)					
Country/Jurisdic residence	tion of tax	TIN		If no TIN available enter Reason A, B or C	
1					
2					

#### **Controlling person 2**

Title	First name(s)		Surn	name
Residential addre	ess (not a PO Box/F	MB/Locked Bag)		
Suburb	Sta	e	Postcode	Country
Date of birth (DD	/MM/YYYY)	/ /		
Country/Jurisdic residence	ction of tax	TIN		If no TIN available enter Reason A, B or C
1				
2				

If there are more than 2 controlling persons, please provide details as an attachment.

#### **Reason Code:**

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A: The country/jurisdiction where the investor is resident does not issue TINs to its residents.
- Reason B: The investor is otherwise unable to obtain a TIN or equivalent number (Please explain why the ٠ investor is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant . jurisdiction does not require the collection of the TIN issued by such jurisdiction).

If Reason B has been selected above, explain why you are not required to obtain a TIN:

	Reason B explanation
Investor 1	
Investor 2	

No: continue to question 12

#### 12. Signature and Declaration – ALL investors must sign

I undertake to provide a suitably updated self-certification within 30 days of any change in circumstances  $\square$ which causes the information contained herein to become incorrect.

I declare the information above to be true and correct.

#### Investor 1

#### Investor 2

Name of authorised representative     Name of authorised representative	
Signature Signature	
Date Date	

### **SECTION 8 – DECLARATIONS – ALL INVESTORS MUST COMPLETE**

In most cases the information that you provide in this form will satisfy the AML/CTF Act, the US Foreign Account Tax Compliance Act (FATCA) and the Common Reporting Standard (CRS). However, in some instances the Responsible Entity may contact you to request further information. It may also be necessary for the Responsible Entity to collect information (including sensitive information) about you from third parties in order to meet its obligations under the AML/CTF Act, FATCA and CRS.

#### When you complete this Application Form you make the following declarations:

- I/We have received the PDS and made this application in Australia (and/or New Zealand for those offers made in New Zealand).
- I/We have read the PDS to which this Application Form applies and agree to be bound by the terms and conditions of the PDS and the Constitution of the relevant Fund/Trust in which I/we have chosen to invest.
- I/we have carefully considered the features of Fund/Trust as described in the PDS (including its investment objectives, minimum suggested investment timeframe, risk level, withdrawal arrangements and investor suitability) and, after obtaining any financial and/or tax advice that I/we deemed appropriate, am/are satisfied that my/our proposed investment in the Fund/Trust is consistent with my/our investment objectives, financial circumstances and needs.
- I/We have considered our personal circumstances and, where appropriate, obtained investment and/or taxation advice.
- I/We hereby declare that I/we are not a US Person as defined in the PDS.
- I/We acknowledge that (if a natural person) I am/we are 18 years of age or over and I am/we are eligible to hold units in the Fund/Trust in which I/We have chosen to invest.
- I/We acknowledge and agree that Equity Trustees has outlined in the PDS provided to me/us how and where I/we can obtain a copy of the Equity Trustees Group Privacy Statement.
- I/We consent to the transfer of any of my/our personal information to external third parties including but not limited to fund administrators, fund investment manager(s) and related bodies corporate who are located outside Australia for the purpose of administering the products and services for which I/we have engaged the services of Equity Trustees or its related bodies corporate and to foreign government agencies for reporting purposes (if necessary).
- I/we hereby confirm that the personal information that I/we have provided to Equity Trustees is correct and current in every detail, and should these details change, I/we shall promptly advise Equity Trustees in writing of the change(s).
- I/We agree to provide further information or personal details to the Responsible Entity if required to meet its
  obligations under anti-money laundering and counter-terrorism legislation, US tax legislation or reporting
  legislation and acknowledge that processing of my/our application may be delayed and will be processed at the
  unit price applicable for the Business Day as at which all required information has been received and verified.
- If I/we have provided an email address, I/we consent to receive ongoing investor information including PDS information, confirmations of transactions and additional information as applicable via email.
- I/We acknowledge that Equity Trustees does not guarantee the repayment of capital or the performance of the Fund/Trust or any particular rate of return from the Fund/Trust.
- I/We acknowledge that an investment in the Fund/Trust is not a deposit with or liability of Equity Trustees and is subject to investment risk including possible delays in repayment and loss of income or capital invested.
- I/We acknowledge that Equity Trustees is not responsible for the delays in receipt of monies caused by the postal service or the investor's bank.
- If I/we lodge a fax application request, I/we acknowledge and agree to release, discharge and agree to
  indemnify Equity Trustees from and against any and all losses, liabilities, actions, proceedings, account claims
  and demands arising from any fax application.
- If I/we have completed and lodged the relevant sections on authorised representatives, agents and/or financial
  advisers on the Application Form then I/we agree to release, discharge and indemnify Equity Trustees from and
  against any and all losses, liabilities, actions, proceedings, account claims and demands arising from Equity
  Trustees acting on the instructions of my/our authorised representatives, agents and/or financial advisers.
- If this is a joint application each of us agrees that our investment is held as joint tenants.
- I/We acknowledge and agree that where the Responsible Entity, in its sole discretion, determines that:
  - I/we are ineligible to hold units in a Fund/Trust or have provided misleading information in my/our Application Form; or
  - I/we owe any amounts to Equity Trustees, then I/we appoint the Responsible Entity as my/our agent to submit a withdrawal request on my/our behalf in respect of all or part of my/our units, as the case requires, in the Fund/Trust.
- For Wholesale Clients\* I/We acknowledge that I am/we are a Wholesale Client (as defined in Section 761G of the Corporations Act 2001 (Cth)) and are therefore eligible to hold units in the Fund/Trust.
- For New Zealand applicants\* I/we have read the terms of the offer relating to New Zealand investors, including the New Zealand warning statement.
- For New Zealand Wholesale Investors\* I/We acknowledge and agree that:
  - I/We have read the "New Zealand Wholesale Investor Fact Sheet" and PDS or "New Zealand Investors: Selling Restriction" for the Fund/Trust;
  - I am/We are a Wholesale Investor and am/are therefore eligible to hold units in the Fund/Trust; and
  - I/We have not:

- Offered, sold, or transferred, and will not offer, sell, or transfer, directly or indirectly, any units in the Fund/Trust;
- Granted, issued, or transferred, and will not grant, issue, or transfer, any interests in or options over, directly or indirectly, any units in the Fund/Trust; and
   Distributed and will not distribute, directly or indirectly, the PDS or any other offering materials or advertisement in relation to any offer of units in the Fund/Trust, in each case in New Zealand, other
- than to a person who is a Wholesale Investor; and
- I/We will notify Equity Trustees if I/we cease to be a Wholesale Investor; and
- I/We have separately provided a signed Wholesale Investor Certification located at the end of this Application Form.

All references to Wholesale Investor in this Declaration are a reference to Wholesale Investor in terms of clause 3(2) of Schedule 1 of the Financial Markets Conduct Act 2013 (New Zealand).

\* Disregard if not applicable.

#### \*Terms and conditions for collection of Tax File Numbers (TFN) and Australian Business Numbers (ABN)

Collection of TFN and ABN information is authorised and its use and disclosure strictly regulated by tax laws and the Privacy Act. Investors must only provide an ABN instead of a TFN when the investment is made in the course of their enterprise. You are not obliged to provide either your TFN or ABN, but if you do not provide either or claim an exemption, we are required to deduct tax from your distribution at the highest marginal tax rate plus Medicare levy to meet Australian taxation law requirements.

For more information about the use of TFNs for investments, contact the enquiries section of your local branch of the ATO. Once provided, your TFN will be applied automatically to any future investments in the Fund/Trust where formal application procedures are not required (e.g. distribution reinvestments), unless you indicate, at any time, that you do not wish to quote a TFN for a particular investment. Exempt investors should attach a copy of the certificate of exemption. For super funds or trusts list only the applicable ABN or TFN for the super fund or trust.

## When you sign this Application Form you declare that you have read, agree to and make the declarations above

Investor	1
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#### **Investor 2**

Name of individual/entity

Capacity (e.g. Director, Secretary, Authorised signatory)

Signature

Date

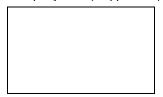
Name of individual/entity

Capacity (e.g. Director, Secretary, Authorised signatory)

Signature

Date

Company Seal (if applicable)



### **SECTION 9 – AML/CTF IDENTITY VERIFICATION REQUIREMENTS**

The AML/CTF Act requires the Responsible Entity to adopt and maintain an Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) Program. The AML/CTF Program includes ongoing customer due diligence, which may require the Responsible Entity to collect further information.

- Identification documentation provided must be in the name of the investor.
- Non-English language documents must be translated by an accredited translator. Provide both the foreign language document and the accredited English translation.
- Applications made without providing this information cannot be processed until all the necessary information has been provided.
- If you are unable to provide the identification documents described please contact Equity Trustees.

#### These documents should be provided as an original or a CERTIFIED COPY of the original.

#### Who can certify?

Below is an example of who can certify proof of ID documents under the AML/CTF requirements:

- Bailiff
- Bank officer with 5 or more years of continuous service
- Building society officer with 5 or more years of continuous service
- Chiropractor (licensed or registered)
- Clerk of court
- Commissioner for Affidavits
- Commissioner for Declarations
- Credit union officer with 5 or more years of continuous service
- Dentist (licensed or registered)
- Fellow of the National Tax Accountant's Association
- Finance company officer with 5 or more years of
- continuous service
- Judge of a court
- Justice of the peace
- Legal practitioner (licensed or registered)
- Magistrate
- Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
- Master of a court
- Medical practitioner (licensed or registered)
- Member of Chartered Secretaries Australia
- Member of Engineers Australia, other than at the grade of student
- Member of the Association of Taxation and Management Accountants

#### When certifying documents, the following process must be followed:

- All copied pages of original proof of ID documents must be certified and the certification must not be older than 2 years.
- The authorised individual must ensure that the original and the copy are identical; then write or stamp on the copied document "certified true copy". This must be followed by the date and signature, printed name and qualification of the authorised individual.
- In cases where an extract of a document is photocopied to verify customer ID, the authorised individual should write or stamp "certified true extract".

- Member of the Australian Defence Force with 5 or more years of continuous service
- Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practicing Accountants or the Institute of Public Accountants
- Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
- Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
- Nurse (licensed or registered)
- Optometrist (licensed or registered)
- Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service.
- Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
- Pharmacist (licensed or registered)
- Physiotherapist (licensed or registered)
- Police officer
- Psychologist (licensed or registered)
- Registrar, or Deputy Registrar, of a court
- Sheriff
- Teacher employed on a full-time basis at a school or tertiary education institution
- Veterinary surgeon (licensed or registered)

#### **GROUP A – Individuals/Joint**

Each individual investor, individual trustee, beneficial owner, or individual agent or authorised representative must provide one of the following primary photographic ID:

- A current Australian driver's licence (or foreign equivalent) that includes a photo and signature.
- An Australian passport (not expired more than 2 years previously).
- A foreign passport or international travel document (must not be expired)
- An identity card issued by a State or Territory Government that includes a photo.

If you do NOT own one of the above ID documents, please provide one valid option from Column A and one valid option from Column B.

Column A		Col	Column B	
	Australian birth certificate. Australian citizenship certificate.		A document issued by the Commonwealth or a State or Territory within the preceding 12 months that records the provision of financial benefits to the individual and which contains the individual's name and residential address.	
	Pension card issued by Department of Human Services.		A document issued by the Australian Taxation Office within the preceding 12 months that records a debt payable by the individual to the Commonwealth (or by the Commonwealth to the individual), which contains the individual's name and residential address. Block out the TFN before scanning, copying or storing this document.	
			A document issued by a local government body or utilities provider within the preceding 3 months which records the provision of services to that address or to that person (the document must contain the individual's name and residential address).	
			If under the age of 18, a notice that: was issued to the individual by a school principal within the preceding 3 months; and contains the name and residential address; and records the period of time that the individual attended that school.	

#### **GROUP B – Companies**

For Australian Registered Companies, provide one of the following (must clearly show the Company's full name, type (private or public) and ACN):

- A certified copy of the company's Certificate of Registration or incorporation issued by ASIC.
- A copy of information regarding the company's licence or other information held by the relevant Commonwealth, State or Territory regulatory body e.g. AFSL, RSE, ACL etc.
- A full company search issued in the previous 3 months or the company's last annual statement issued by ASIC.
- If the company is listed on an Australian securities exchange, provide details of the exchange and the ticker (issuer) code.
- ☐ If the company is a majority owned subsidiary of a company listed on an Australian securities exchange, provide details of the holding company name, its registration number e.g. ACN, the securities exchange and the ticker (issuer) code.

All of the above must clearly show the company's full name, its type (i.e. public or private) and the ACN issued by ASIC.

For Foreign Companies, provide one of the following:

- A certified copy of the company's Certificate of Registration or incorporation issued by the foreign jurisdiction(s) in which the company was incorporated, established or formed.
- A certified copy of the company's articles of association or constitution.
- A copy of a company search on the ASIC database or relevant foreign registration body.
- A copy of the last annual statement issued by the company regulator.

All of the above must clearly show the company's full name, its type (i.e. public or private) and the ARBN issued by ASIC, or the identification number issued to the company by the foreign regulator.

## In addition, please provide verification documents for each beneficial owner or controlling person (senior managing official and shareholder) as listed under Group A.

A beneficial owner of a company is any person entitled (either directly or indirectly) to exercise 25% or more of the voting rights, including a power of veto, or who holds the position of senior managing official (or equivalent) and is thus the controlling person.

#### **GROUP C – Trusts**

For a Registered Managed Investment Scheme, Government Superannuation Fund or a trust registered with the Australian Charities and Not-for-Profit Commission (ACNC), or a regulated, complying Superannuation Fund, retirement or pension fund (including a self-managed super fund), provide one of the following:

- A copy of the company search of the relevant regulator's website e.g. APRA, ASIC or ATO.
- A copy or relevant extract of the legislation establishing the government superannuation fund sourced from a government website.
- A copy from the ACNC of information registered about the trust as a charity
- Annual report or audited financial statements.
- A certified copy of a notice issued by the ATO within the previous 12 months.
- A certified copy of an extract of the Trust Deed (i.e. cover page and signing page and first two pages that describes the trust, its purpose, appointer details and settlor details etc.)

For all other Unregulated trust (including a Foreign trust), provide the following:

A certified copy of an extract of the Trust Deed (i.e. cover page and signing page and first two pages that describes the trust, its purpose, appointer details and settlor details etc.)

If the trustee is an individual, please also provide verification documents for one trustee as listed under Group A.

If the trustee is a company, please also provide verification documents for a company as listed under Group B.

#### **GROUP D – Authorised Representatives and Agents**

In addition to the above entity groups:

- If you are an **Individual Authorised Representative or Agent** please also provide the identification documents listed under Group A.
- ☐ If you are a **Corporate Authorised Representative or Agent** please also provide the identification documents listed under Group B.

All Authorised Representatives and Agents must also provide a certified copy of their authority to act for the investor e.g. the POA, guardianship order, Executor or Administrator of a deceased estate, authority granted to a bankruptcy trustee, authority granted to the State or Public Trustee etc.

#### **SECTION 10 – GLOSSARY**

Custodian - means a company that:

- a) is acting in the capacity of a trustee; and
- b) is providing a custodial or depository service of the kind described in item 46 of table 1 in subsection 6(2) of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act); and
- c) either:
  - i. holds an Australian financial services licence authorising it to provide custodial or depository services under the Corporations Act 2001; or
  - ii. is exempt under the Corporations Act 2001 from the requirement to hold such a licence; and
- d) either:
  - i. satisfies one of the 'geographical link' tests in subsection 6(6) of the AML/CTF Act; or
  - ii. has certified in writing to the relevant reporting entity that its name and enrolment details are entered on the Reporting Entities Roll; and
- e) has certified in writing to the relevant reporting entity that it has carried out all applicable customer identification procedures and ongoing customer due diligence requirements in accordance with Chapter 15 of the AML/CTF Rules in relation to its underlying customers prior to, or at the time of, becoming a customer of the reporting entity.